KnoxBox Ordering Instructions

- 1. Go to <u>www.knoxbox.com</u>
- 2. Click the "Buy" button in the top right.
- 3. Select "Vermont" in the state selection dropdown menu.
- 4. Enter "Bristol Fire Dept" in the "Local Fire Department/Agency" box.
- 5. Click the "Search" button.
- 6. Click the "Select" button next to Bristol Fire Department.
- 7. Click on "Commercial KnoxBoxes."
- 8. Click the "View" button under the model you'd like. Your options are;
 - 8.1. KnoxBox 3200 (the most popular option.)
 - 8.2. KnoxVault 4400
- 9. Select the option you'd like for the KnoxBox
 - 9.1. Each model has different available options, but the most popular are;
 - 9.1.1. Model KnoxBox 3200
 - 9.1.2. Color Black
 - 9.1.3. Mount Type Surface
 - 9.1.4. Tamper Switch None
- 10. Fill out the installation address information.
- 11. Click the submit button
- 12. Click the checkbox for the Department Verification.
 - 12.1. Note that they charge a \$40 re-keying fee if the wrong department is selected.
- 13. Add the KnoxBox to your cart and checkout.
 - 13.1. Note You will need to create an account with KnoxBox so that individual box is directly tied to the purchaser.
- 14. Once the KnoxBox is delivered you will be responsible for having it installed. However, we encourage you to call us before installation so that we may recommend the best location for installation.
- 15. After the KnoxBox is installed, contact us and we will meet with you or your representative to secure the keys for your location inside the KnoxBox.